

Approved by BOH 1/31/17

**Chatham Health District**

<u>Revenues</u>	<u>Towns</u>	<u>Rate</u>	<u>Town Population 2014</u>	<u>Proposed 2016-2017</u>	<u>Approved 2016-2017</u>	<u>Actual 2016-2017 to 1/16/2017</u>	<u>Town Population 2015</u>	<u>Proposed Rate</u>	<u>Proposed 2017-2018</u>
Interest				\$15.00	\$15.00	\$0.32			\$5.00
State Per Capita Grant		\$1.76		\$111,991.00	\$111,991.00	\$104,487.00		\$1.64	\$104,045.00 (full funding would be \$117,367.70)
Town Per Capita Contrib.		\$10.30						\$10.77	4.60%
	Colchester		16,192	\$166,778.00	\$166,778.00	\$83,389.00	16,130		\$173,720.10
	East Haddam		9,127	\$94,008.00	\$94,008.00	\$47,004.00	9,081		\$97,802.37
	East Hampton		12,874	\$132,602.00	\$132,602.00	\$66,301.00	12,858		\$138,480.66
	Hebron		9,564	\$98,509.00	\$98,509.00	\$49,254.00	9,552		\$102,875.04
	Marlborough		6,430	\$66,229.00	\$66,229.00	\$33,114.50	6,430		\$69,251.10
	Portland		9,444	\$97,273.00	\$97,273.00	\$48,636.50	9,391		\$101,141.07
Environ. Health Fees				\$151,165.00	\$151,165.00	\$69,106.50			\$151,000.00
Community Health Fees				\$15,000.00	\$15,000.00	\$10,194.11			\$10,000.00 Diminishing Flu money
<b>Total Revenue (excluding grant offsets)</b>			<b>63,631</b>	<b>\$933,570.00</b>	<b>\$933,570.00</b>	<b>\$511,486.93</b>	<b>63,442</b>		<b>\$948,320.34</b>

**Grants**

	<u>Proposed 2016-2017</u>	<u>Approved 2016-2017</u>	<u>Actual 2016-2017</u>	<u>Proposed 2017-2018</u>	<u>Offset</u>
Lead Grant	\$5,794.00		\$5,681.00	\$4,545.00	\$4,545.00
Block Grant/ Chronic Dis.	\$16,609.00	\$16,609.00	\$15,213.00	\$15,213.00	\$15,213.00
Preparedness Grant	\$46,273.00		\$46,273.00	\$52,439.00	\$14,325.00
FDA Retail Grant	\$5,660.00		\$3,329.00	\$2,951.00	\$2,951.00
				<b>Total</b>	<b>\$37,034.00</b>
				Offset salary	\$19,208.00
				Offset fringe	\$1,059.00
				Offset travel	\$1,073.00
				Offset cell /internet	\$4,800.00
				Offset HAN	\$6,000.00
				Offset computer	\$500.00
				Offset office supplies	\$3,434.00
				<u>Offset Newspaper</u>	<u>\$960.00</u>
				<b>Total Offsets</b>	<b>\$37,034.00</b>
				<b>Revenue</b>	<b>\$948,320.34</b>
				<u>Grant offsets</u>	<u>\$37,034.00</u>
				<b>Total</b>	<b>\$985,354.34</b>
				<b>Proposed Revenue</b>	<b>\$985,354.34</b>
				<u>Proposed Expenditures</u>	<u>\$985,354.00</u>
					<b>\$0.34</b>

Chatham Health District  
2017-2018 Budget Expenditures

**Expenditures** Approved by BOH 1/31/17

<u>Personnel</u>	FTE				FTE	Promotion	2017-2018
Salary		2016-2017					
Director of Health	1.0	\$103,177			1.0		\$105,756
Chief Sanitarian	1.0	\$80,254			1.0		\$82,260
Sanitarian III	0.7	\$44,740			0.7		\$45,859
Sanitarian II	1.0	\$59,655	\$60,859	\$1,204	1.0		\$62,380
Sanitarian II					1.0		\$53,659
Sanitarian II					1.0		\$48,293
Sanitarian I	1.0	\$51,000					
Sanitarian I	1.0	\$45,900					
Public Health Nurse	1.0	\$62,246			1.0		\$63,802
Health Educator/Sanitarian II	0.7	\$39,436	Cut hours	24 to 18	0.5		\$30,316
Office Manager	1.0	\$51,469					
Office Assistant	0.7	\$23,176					
Office Manager/Bookkeeper					1.0		\$58,000
Administrative Assistant					1.0		\$42,000
Contract Food Service		\$20,000					\$15,000
Overtime				\$855			
	9.1				9.2		
<b>Total Salary</b>							<b>\$592,325</b>
<b>Total Salary, Contract &amp; OT</b>			<b>\$581,053</b>				<b>\$607,325</b> <span style="color: red;">4.50%</span>
<b>Fringe</b>							
Health insurance		\$80,349					\$99,315
HSA Contribution		Under ins.	\$13,000				\$15,600
Pension		\$43,887			\$60,880	Projected	\$56,617
Workers Comp.		\$19,000					\$13,205
Life		\$1,300					\$1,320
FICA							
Social Security 6.2%		\$34,636					\$36,724
Medicare 1.45%		\$8,124					\$8,589
<b>Total Fringe</b>			<b>\$187,296</b>				<b>\$215,770</b>
<b>Total Salary, Contract &amp; OT &amp; Fringe</b>			<b>\$768,349</b>				<b>\$823,095</b> <span style="color: red;">7.10%</span>

Chatham Health District  
2017-2018 Budget Expenditures

Operations

Motor Fuel	\$2,250.00		\$2,250.00
Vehicle Maintenance	\$2,000.00		\$3,000.00
Staff Mileage Reimbursement	\$2,000.00		\$1,500.00
Motor Vehical Purchase	\$13,000.00		\$14,000.00
Books and Periodicals	\$140.00		\$150.00
Communications	\$9,225.00		\$4,320.00
Postage			
Cell Phone Telephone and Internet			\$7,071.00
Meetings and Conferences	\$500.00		\$1,000.00
Newspaper Advertising	\$500.00		\$500.00
Printing and Binding	\$1,000.00		\$1,000.00
Consultants - Comm./Computer Network	\$5,000.00		\$5,000.00
Dues and Fees	\$3,000.00		\$3,000.00
Howard Dean - Tuition Reimbursement	\$5,000.00		\$7,500.00
Equipment/Other supplies	\$1,000.00		\$1,000.00
Computer Equipment	\$1,500.00		\$1,500.00
Liability Insurance	\$11,865.00		\$17,308.00
Other Purchased Services			
Contracted Services - Payroll/Finance	\$12,110.00	\$17,700.00	Projected \$2,695.00
Middlesex Homecare	\$5,000.00		\$0.00
Han - Everbridge	\$10,932.00		\$12,026.00
Professional/Tech. Services			
Audit	\$4,500.00		\$4,500.00
Legal	\$5,500.00		\$5,500.00
Medical Advisor	\$9,000.00		\$9,000.00

Chatham Health District  
2017-2018 Budget Expenditures

Refunds	\$500.00		\$500.00
Rent/Heat/Electric	\$39,655.00		\$36,639.00
Public Utilities (sewer)	\$500.00		\$400.00
Electricity	\$0.00		\$2,400.00
Furniture and Fixtures	\$500.00		\$450.00
Supplies/Material/Minor Equipment	\$4,000.00		\$3,000.00
Educational Supplies			
Field Equipment			
Office Supplies			
Medical Supplies			
Operating Transfers Out - Other (Sick & Vac.)	\$6,600.00		
Contingency	\$2,000.00		\$2,000.00
<b>Subtotal Operations</b>	<b>\$158,777.00</b>		<b>\$149,209.00</b>
Capital Reserve	\$5,000.00		\$5,000.00
Employee Retirement Fund (Sick & Vac.)			\$6,600.00
Undesignated Fund Balance			\$1,450.00
Web-based Records Management Contract	\$0.00		\$0.00
<b>Total Reserves</b>	<b>\$5,000.00</b>		<b>\$13,050.00</b>
<b>Total Operations and Reserves</b>	<b>\$163,777.00</b>		<b>\$162,259.00</b>
<b>Total Expenditures</b>	<b>\$932,126.00</b>		<b>\$985,354.00</b> <span style="color: red;">5.60%</span>
	Was \$930,022, sub. OT and salary adj.	\$2,059.00	<span style="color: red;">Minus Grant offsets proposed</span> \$37,034.00
	<b>\$930,067.00</b>		<b>\$948,320.00</b>

Program: PHERP

Program: Block Grant  
Chronic Disease - Wellness

Program: Lead

Program: FDA

Contract Period: 52439  
7/1/17-6/30/18

Contract Period: 15213  
7/1/17-6/30/18

Contract Period: 4545  
7/1/17-6/30/18

Contract Period: 2951  
1/1/17-12/31/17

	Amount	Budget Offset		Amount	Budget Offset		Amount	Budget Offset		Amount	Budget Offset
<b>Personnel:</b>			<b>Category</b>	<b>Amount</b>	<b>Budget Offset</b>	<b>Category</b>	<b>Amount</b>	<b>Budget Offset</b>	<b>Category</b>	<b>Amount</b>	<b>Budget Offset</b>
1. Name & Position: ERC - PT			1) Name & Position: PHN			Name and position PHN			1) Name and position		
Calculation: \$32.53/hr, 832 hrs	25373		Calculation: 212 hrs. @ \$33.84/hr.	7175	7175	Calculation: 35 hours @ \$34.20/hr.	1197	1197	Salaries-Numerous	1741	1741
Fringe Benefit: 7.65%	1941		Fringe Benefit: 7.65 %	549	549	Fringe Benefit: 7.65 %					
2. Name & Position: DoH			2. Name & Position: HE			2) Name & Position: HE					
Calculation \$56.69/hr ,104 hrs.			Calculation: 31.49/hr x 211.5	6662	6662	Calculation:51 hours @ \$31.60/hr.	1612	1612			
Fringe Benefit:			Fringe Benefit: 7.65%	510	510	Fringe Benefit: 7.65 %					
3. Name & Position: PHN											
Calculation: \$33.84/Hr 52 Hrs.						3) Name & Position: DoH			2) Space and Materials	250	250
Fringe Benefit:						Calculation: 7 hours @ \$56.69/hr.	397	397			
4. Name & Position:						Fringe Benefit: 7.65					
Calculation:						4) Name and position: Off. Mgr	424	424	3) Newspaper articles	960	960
Fringe Benefit						Calculation:15 hours @ \$28.28/hr.					
1111 miles @ .54/mile	600	600	Travel	317	317	Supplies and materials	699	699			
7. Materials and supplies	13,738	13,738				Travel	216	216			
8. Medical Materials			Education materials								
9. Other Expenses	10000	10,000	Office Supplies								
HAN Alert System											
Computer											
Cell phones, internet											
10. Administration 1.5%	787										
	52439	24,338		15,213	15,213		4,545	4,545		2,951	2,951