

BOARD MEMBERS

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Michael Maniscalco  
Kate Morris  
Stan Soby  
Mark Walter



DIRECTOR of HEALTH

Thad D King MPH RS

Colchester, East Haddam, East Hampton, Haddam, Hebron, Marlborough, & Portland

Board of Health

September 29, 2015

1:00pm

240 Middletown Avenue, East Hampton

Present:           Melissa Schlag           Andrew Tierney           Michael Maniscalco  
                  Kate Morris           Susan Bransfield           Peter Hughes  
                  Mark Walter (arrived 1:15)

Others:            Thad King

1. Call to Order

Chairman Schlag called the meeting to order at 1:11pm.

2. Approval of Minutes – August 25, 2015

**Motion was made by Mr. Tierney, seconded by Ms. Morris, to approve the minutes of August 25, 2015 as written. Vote was unanimous in favor.**

**Motion was made by Mr. Maniscalco, seconded by Mr. Tierney, to add Executive Session as the new agenda item 8 for personnel discuss with regard to Thad King as Director of Health pertaining to the Per Capita Grant.**

3. Public Remarks

There were no public remarks.

4. Communications

Mr. King presented the following communications:

-DWS Circular Letter #2015-10 regarding Water Utility Coordinating Committees – Informational Meetings.

-Flu clinics have begun, schedule provided to the Board and is also posted on the District website.

-September 17<sup>th</sup> Mr. King attended the Annual Influenza Update. Mr. King was asked to present regarding the Districts flu clinic program and our collaboration with Middlesex Hospital.

*Mr. Walter arrived at 1:15.*

-Received notification that the District will be required through Emergency Preparedness to open both PODs and run a full drill. This drill could be conducted by holding a flu clinic at our POD sites. However, there has been difficulty in coordinating administratively at both locations. Application to conduct the clinic/drill at the locations will be resubmitted. Support from the Board is requested.

-Response to the September 9, 2015 letter from Suzanne Blancaflor regarding food service complaint/food service program review.

-Notice of Violation was sent out for 142 Pokorny Road Higganum in regarding to housing and refuse issues.

-September 8, 2015 letter to Chestelm regarding “Continued non-compliance with food service inspections”. Particularly in regard to the requirement for a hand washing sink in the warewash area.

-September 22, 2015 letter to Cohn Reznick, LLP notifying them of our intent to utilize Sinnamon & Associates LLC for audit.

-September 15, 2015 letter from Ellen Blaschinski in regard to the Per Capita Grant Application.

-Email from Ellen Blaschinski to Mr. King regarding the cancellation of a meeting previously scheduled with Lori Mathieu, Drinking Water Division.

5. Director of Health Report  
Interim Budget Report

Mr. King presented the Board with an interim budget report. Current collection is approximately \$226,000, expenses approximately \$236,000, revenue for services fees is approximately \$33,000. Consensus of the Board is to provide town per capita earlier if needed while awaiting the outcome of the Per Capita Grant.

Annual Report

Mr. King presented the final Annual Report (attached).

6. Committee Reports

There were no committee meetings held. Committee meetings are scheduled for October.

7. Per Capita Grant Discussion

Mr. King presented the Board with a per capita grant summary. The Per Capita Grant has been denied to the District based on the decision that Mr. King cannot be a Full Time Director of Health and a Certified Water Operator. Mr. King and Ms. Schlagg have requested clarification and additional information from Ms. Blaschinski, to no avail. Ms. Schlagg requested comment for today's meeting and received a voice mail from Ms. Blaschinski stating that a response was not yet available. Ms. Schlagg stated that she sent a letter to Ms. Blaschinski notifying her that Mr. King had resigned from all Certified Water Operator designations. However, in a telephone conversation Ms. Blaschinski stated that she was uncertain if this would rectify the conflict and need to check with her department and legal.

Brief discussion was held regarding the withholding of the \$126,000 Per Capita Grant and possible course of action.

8. Executive Session

**Motion was made by Mr. Tierney, seconded by Mr. Walter, to enter into Executive Session. Vote was unanimous in favor. Entered into Executive Session at 1:42.**

**Motion was made by Mr. Tierney, seconded by Mr. Walter, to close the Executive Session. Vote was unanimous in favor. Executive Session closed at 2:30. No action taken.**

9. Old Business

No Old Business was discussed.

10. New Business

No New Business was discussed.

11. Adjournment

**Following no further business to discuss, motion was made by Mr. Walter, seconded by Mr. Hughes, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 2:32 p.m.**