

BOARD MEMBERS
Andrew Tierney, Chairman
Vacant, Vice Chairman
Peter Hughes, Treasurer
Susan Bransfield
Rosemary Coyle
Emmett Lyman
Michael Maniscalco
Kate Morris
Stan Soby



DIRECTOR of HEALTH
Don Mitchell, MPH RS

Colchester, East Haddam, East Hampton, Hebron, Marlborough, & Portland

Board of Health

October, 25, 2016

1:00 PM

Hebron Town Hall, 15 Gilead Street, Hebron

Present: Andrew Tierney Stan Soby Michael Maniscalco
Kate Morris Susan Bransfield Peter Hughes (departed at
1:50pm)

Others: Don Mitchell Dr. Emmanuel Kenta-Bibi

1. Call to order

Chairman Tierney called to order the regularly scheduled meeting of the Board of Health at 1:10pm.

2. Public Remarks

There were no public remarks.

3. Communications

There were no communications presented.

4. Director of Health Report

a. Budget, Bookkeeping and Accounting

Mr. Mitchell presented the Board with a current revenue/expenditure report. Everything looks right on target for where we should be at this time.

Mr. Mitchell also presented the Board with RFP's for a Bookkeeping position and other options. Mr. Mitchell did also send the information to George Sinnamon for review. Mr. Mitchell has requested that the Board provide any comments. Brief discussion was held regarding the open part time position, the budgeted salaries, and the possibilities of combining positions and increasing part time to full time.

b. 10 Essential Services

Mr. Mitchell presented the Board with copies of the 10 essential services of public health. Mr. Mitchell believes that they are essential to the discussion of re-districting.

c. Proposed Re-districting (Strategic Planning)

Brief discussion was held regarding the idea/proposal of re-districting/regionalization of health departments, the costs associated with re-districting, and the effects on staffing and cuts.

Mr. Mitchell also noted that it has come to his attention that Colchester is part of a different Regional Planning Agency than the rest of the District. Colchester is part of Regional Planning Agency 4 and funding is going to Uncas Health District. This is a problem in that Colchester is in Chatham Health's Emergency Preparedness Plan and is one of our POD locations. Mr. Mitchell and Mr. Kramer are planning to meeting with the State regarding this issue.

d. Everbridge

Mr. Mitchell stated that following discussions with Everbridge regarding the elimination of the Town of Haddam as well as Town of Portland (due to their use of Middletown's emergency services) he was able to reduce the cost of services from \$12,000+ to \$10,900. Coverage is continued for this year (Sept 22, 2016-Sept 21, 2016). Ms. Bransfield stated that she will gather some information for the State emergency system to provide to Mr. Mitchell for consideration next year.

Mr. Mitchell presented the Board with the 2015-2016 annual report. The report will be sent out to the District towns for filing.

Mr. Mitchell discussed the current drought situation. Mr. Mitchell presented the Board with a mapping of locations of well applications received within the District to replace, deepen, or hydro fracking of existing wells due to lack of water. Mr. Mitchell suggested that the Towns plan and prepare for assisting residents with information on obtaining water due to the shortage. It appears that a majority of the wells that are being replaced are old dug wells. Dr. Kenta-Bibi noted that many East Hampton children do not received a lot of vaccines, looking for natural metals found in well water. His concern is that the lack of well water will affect the number of patients visiting their offices.

Mr. Hughes departed at 1:50pm. Mr. Hughes was leaving for a WUCC (central section) meeting in which Ms. Bransfield suggested that Mr. Hughes represent the Chatham Health District and report back.

Mr. Mitchell noted that he has been working with Verizon Wireless to reduce cell phone billing. Verizon has also proposed additional services in regarding flu vaccine refrigeration temperature control monitoring and fleet management.

5. Committee Reports

a. Set Dates for Committee Assignments

Mr. Mitchell will send out an email this week to coordinate committee meetings.

6. Old Business

a. Fee Schedule

Tabled for comparisons of old fees vs. new fees. The Board wanted to express to Staff (Steve and Liz) that their efforts were very much appreciated in preparing and presenting the proposed fee schedule.

7. New Business

Mr. Mitchell met with representatives of the State Radon Program and they are very excited about the District's plan to participate in the program, placing the kits and retrieving them. They have invited the District to participate in Radon National Awareness Month and update on the progress.

8. Approval of August 30, 2016 minutes

Motion was made by Mr. Maniscalco, seconded by Mr. Soby, to approve the minutes of August 30, 2016 as written. Vote was unanimous in favor.

9. Public Remarks

Dr. Kate Marcello introduced herself as a member of the Family Medicine Residence under Dr. Kenta-Bibi.

10. Adjournment

Following no further business to discuss, motion was made by Mr. Soby, seconded by Ms. Morris, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 2:06pm.