

BOARD MEMBERS
Andrew Tierney, Chairman
Mark Walter, Vice Chairman
Peter Hughes, Treasurer
Susan Bransfield
Rosemary Coyle
Michael Maniscalco
Lizz Milardo
Kate Morris
Stan Soby



ACTING DIRECTOR of HEALTH
Don Mitchell, MPH RS

Colchester, East Haddam, East Hampton, Haddam, Hebron, Marlborough, & Portland

Board of Health

March 29, 2016

1:00 PM

Colchester Town Hall, 127 Norwich Avenue

Present: Mark Walter Michael Maniscalco Stan Soby
Susan Bransfield Rose Mary Coyle Peter Hughes

Others: Don Mitchell George Sinnamon

1. Call to Order

Vice Chairman Walter called this regular meeting of the Board of Health to order at 1:01pm.

2. Public Remarks

There were no public remarks.

3. Communications

There were no communications.

4. 2014-2015 Audit

George Sinnamon, CPA of Sinnamon & Associates. LLCC, presented the 2014-2015 Audit to the Board.

5. Yale University Research Project

Dr. Vasillis Vasiliou, Chairman Department of Environmental Health Science at Yale School of Public Health, proposed a research project to the Board that would attempt to engage District residents/community involvement in the research, education, and filtration of contaminants found in drinking water.

Motion was made by Mr. Hughes, seconded by Ms. Bransfield, to accept the offer from the Yale School of Public Health and engage in the Yale Superfund Research and Training Program Center research project on water contamination. Vote was unanimous in favor.

6. Director of Health Report

a) Director of Health Advertisement

Mr. Mitchell stated that two applications have been received for the Director of Health position.

b) East Haddam Board of Selectman Meeting

Mr. Mitchell stated that he attended the March 2nd East Haddam Board of Selectman meeting.

Mr. Mitchell solicited the towns for social service contacts and services provided.

Mr. Mitchell will be attached a couple CCM trainings; how to run a meeting and drug and alcohol for supervisors.

District Staff will be attending training on Freedom of Information through DPH on April 26th.

Mr. Mitchell noted that legislature house bill regarding Directors of Health advanced to exclude independent practices.

Mr. Mitchell and Ms. Han met with representatives from the Town of Windham regarding District membership. Windham is currently with North Central Health District and are just looking at options. Mr. Hughes expressed concern for the District to stabilize before the consideration of growth.

Notice of Violation was issued to 13 Caffyn Drive Marlborough for improper waste disposal.

c) Short Term Disability

Mr. Mitchell noted that at the request of the Personnel, Policy and Budget Committee he had requested quotes for Short Term Disability. To be continued to be review by the Committee.

d) Contact Info Stickers

Mr. Mitchell stated that stickers would be drafted in house to contain contact information for the Director of Health to be attached to all inspection forms.

7. Director of Health Position

a) Draft Contract

The frame work for the contract has been drafted. Final contract will be individualized to meet the candidate chosen.

8. Committee Reports

There were no committee reports.

9. Fee Schedule Discussion & Set Public Hearing

Liz Davidson presented a proposed fees schedule with justification and other health department comparisons to the Board. Consensus of the Board was to continue to review the proposal through the Environmental Health Committee, making note of the approved budget which included an increase to the per capita.

Ms. Bransfield departed at 2:30

10. Old Business

There was no old business discussed.

11. New Business

Due to scheduling conflict the next Board meeting will be held at the District main office in East Hampton.

Mr. Mitchell stated that he sent a letter of concurrence to Jonathan Best, Office of Public Health Preparedness, for public health emergency funding.

12. Approval of Minutes – February 23, 2016 Meeting & February 23, 2016 Public Hearing

Motion was made by Mr. Soby, seconded by Ms. Coyle, to approve the minutes of February 23, 2016 meeting as written. Vote was unanimous in favor, with Ms. Coyle abstaining. Motion was

made by Mr. Soby, seconded by Mr. Maniscalco, to approve the minutes of February 23, 2016 public hearing as written. Vote was unanimous in favor, with Ms. Coyle abstaining.

13. Public Remarks

Shirley Olson, Portland, commented on fees and legislative raised bills 5457 and 355.

14. Adjournment

Following no further business motion was made by Ms. Coyle, seconded by Mr. Maniscalco, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 3:00pm.