

**BOARD MEMBERS**  
*Andrew Tierney, Chairman*  
*Stan Soby, Vice Chairman*  
*Peter Hughes, Treasurer*  
*Susan Bransfield*  
*Rosemary Coyle*  
*Emmett Lyman*  
*Michael Maniscalco*  
*Kate Morris*



**DIRECTOR of HEALTH**  
*Russell Melmed, MPH*

*Colchester, East Haddam, East Hampton, Hebron, Marlborough, & Portland*

Board of Health  
July 30, 2019, 1:00 PM  
East Hampton Town Hall, 20 E. High St. East Hampton, CT.

Present:        Andrew Tierney        Stan Soby        Emmett Lyman  
                     Rosemary Coyle        Peter Hughes        Susan Bransfield (via telephone)

Staff:            Russell Melmed

1. Call to order

Chairman Tierney called this regularly scheduled meeting to order at 1:09pm.

2. Public Remarks

There were no comments from the public.

3. Communications

a. Banner Estates Violation

Notice of violation was issued to Banner Estates for absence of self-closing self-latching gate and absence of emergency telephone.

b. Banner Estates Rescind

Following compliance, the violation was rescinded.

c. David Dander question and concern letter

Mr. Melmed presented members of the Board with a concern received from Colchester resident and food service operator David Dander regarding previous correspondence he had sent to the Board that was not reflected in prior minutes. The previous correspondence was in regard to the Colchester Peddler's Permit and an email sent out to Chatham Health District's licensed vendors.

**Motion was made by Mr. Hughes, seconded by Mr. Soby, acknowledging receipt of the correspondence, noting that Mr. Dander did receive a response from Mr. Mitchell to the original concern/question as well as a response to the current correspondence from Mr. Melmed, therefore closing the issue. Vote was unanimous in favor.**

Mr. Melmed noted that staff has been working with a few farmers market vendors that seem to fall into a gray area in regarding the processes and agency responsibilities.

Mr. Melmed also noted that the PHEP contract will not allowing the use of grant funds for the Everbridge system. Mr. Melmed stated that due to keeping PHEP duties in house, salaries will be offset and general funds can be used to pay for Everbridge this year. Discussion was held regarding other alternatives to Everbridge. Consensus of the Board is to explore alternative systems, request demonstrations, and consider costs when developing the 2020-21 budget.

4. Director of Health Report

a. Written report sent in advance

Attached.

b. Questions

Chairman Tierney offered his appreciation to staff for their willingness to work with farmer's market vendors.

5. Old Business

There was no Old Business discussed.

6. New Business

a. Set date for Personnel Committee meeting

**Due to the departure of Mr. Maniscalco from the Board of Health and the Personnel Committee motion was made by Mr. Hughes, seconded by Mr. Lyman, to appoint Mr. Soby to the Personnel Committee. Vote was unanimous in favor.**

The Personnel Committee is now comprised of Chairman Tierney, Ms. Coyle, and Mr. Soby. Members will work together to establish a date for a meeting.

7. Approval of June 25, 2019 meeting minutes

**Motion was made by Mr. Soby, seconded by Mr. Coyle, to approve the minutes of June 25, 2019 as written. Vote was unanimous in favor, with Ms. Bransfield abstaining.**

8. Public Remarks

There were no comments from the public.

9. Adjournment

**Following no further business to discuss, motion was made by Ms. Coyle, seconded by Ms. Bransfield, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 1:29pm.**