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DIRECTOR of HEALTH
Don Mitchell, MPH RS

Colchester, East Haddam, East Hampton, Hebron, Marlborough, & Portland

Board of Health

March 26, 2019, 1:00 PM

Colchester Town Hall, 127 Colchester Avenue, Colchester, CT.

Present: Andrew Tierney Emmett Lyman Peter Hughes
 Michael Maniscalco Susan Bransfield Rosemary Coyle

Staff: Don Mitchell Nancy McAuliffe

1. Call to order

Chairman Tierney called the meeting to order at 1:08 pm.

2. Public Remarks

There were no public remarks.

3. Communications

There were no communications.

4. Director of Health Report

a. All food service licenses (including late fees) are paid for except seasonal
Mr. Mitchell reported that all the licenses that had been late have been paid for at this date.

b. Salon facilities identified (moving to verification)
Mr. Mitchell reported that most of the facilities to be affected have been identified through an online search, physical locations are now being confirmed. Sanitarians are also working to identify those places that provide services out of their homes.

c. New vehicle purchased
The new vehicle has been purchased and registered. It is a 2018 Ford Focus. There was a Fiesta and Sentra that were considered, but ultimately we purchased the Focus, which is now in service.

d. Who is Chatham Health?
Nancy McAuliffe reported that there will be an ongoing monthly health topic initiative to be placed in all of our town halls. In light of next week being National Public Health week, we will be starting with a "Who is Chatham Health". Ms. McAuliffe created a poster that will be displayed at each town hall in addition to a flyer identifying the town satellite offices and phone numbers. The poster will be up for the month of April and every month the topic will switch as is seasonally appropriate.

Mr. Mitchell reported that the Salon Regulation has been written and approved by the Environmental Committee. A public hearing will need to be held prior to June. Brief discussion was held. Mr. Mitchell stated that he would send the Board copies of the regulation for review and possibly set the public hearing at the next week.

5. Old Business

- a. Personnel Committee to begin work on Employee Handbook re-write (postponed due to illness)

Mr. Mitchell reported he was ill so he couldn't meet to work on the handbook. Mr. Mitchell requested that all the Board members review the handbook for revision. Consensus of Board was for Personnel Committee to meet and review the changes after the new director begins.

Ms. McAuliffe reported that Community Health Committee met. The meeting was an informative meeting with discussion on initiatives, flu vaccine numbers, and other community health programs. Ms. McAuliffe met with Susan Smith from the East Haddam EDC. During this meeting is where the idea was generated to start the monthly health topics. Mr. Mitchell distributed a survey form and requested Board members take them to their perspective towns for ideas on programs they may want.

6. New Business

- a. New Director selected (Russell Melmed). Start date 4/23/2019

Mr. Mitchell reported that he and Mr. Melmed have communicated on several occasions. Mr. Melmed had notified Mr. Mitchell that he had been asked to participate in a grant with called about a grant with the Mashantucket Pequot Tribal Nation.

- b. SolAware

Ms. McAuliffe introduced the SolAware display and asked if towns might be interested in it. This is a modular sun safety education system that measures the local UV radiation level in real time and displays the average time which viewers can expect to experience skin damage if preventative actions are not taken immediately.

See attached.

The display is broken up into three different pieces: to inform, to educate, and a sunscreen dispenser (optional). The index range is from 10-60 minutes based on EPA levels and the UV level at the time. The units are in various towns outside our district and they can be placed on beaches, in park town greens, playgrounds, etc. A sponsor logo can be displayed on the board. The cost is \$250 per unit per month for the season of Memorial Day to Labor Day, and there is a discount if 6 or more are purchased. The total cost for each unit would be \$750 including installation and maintenance and remote monitoring. The sunscreen comes with 2000 applications and is \$75 to purchase. It is solar powered and on a free standing base.

Discussion ensued.

Consensus of the Board was to purchase the minimum of 6 (one per town) and to contact the towns to see if they want to purchase additional units.

7. Approval of February 26, 2019 meeting minutes

Ms. Coyle made a motion to approve the February 26 minutes, seconded by Ms. Bransfield, with a corrections to the cost of the repair to the 2012 Ford Focus (\$1700). Vote was unanimous in favor.

8. Public Remarks

There were no public remarks.

9. Adjournment

Following no further business to discuss motion was made by Mr. Maniscalco, seconded by Ms. Bransfield, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 1:32.