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DIRECTOR of HEALTH
Russell Melmed, MPH

Colchester, East Haddam, East Hampton, Hebron, Marlborough, & Portland

Chatham Health District Board of Health SPECIAL MEETING

Time: February 1, 2022 02:00 PM Eastern Time (US and Canada)

Zoom Meeting ID 82955415488

Present: Andrew Tierney Dave Cox Ryan Curley
 Stan Soby Rosemary Coyle Kate Morris

Others: Russell Melmed

1. Call to Order

Chairman Tierney called this meeting to order at 2:05pm.

2. Public Remarks

There were no public comments.

3. New Business – Draft FY2023 Budget

a. Report from the Personnel and Finance Committee and discussion

Mr. Soby stated that he wanted to recognize Mr. Melmed's efforts in drafting the proposed budget.

Mr. Melmed highlighted areas of the draft budget; increase to State Per Capita, decrease to flu vaccine fee, addition of anticipated COVID-19 administrative fees, increase to proposed environmental fees, use of COVID-19/PH Emergency Response reserve to cover clinic and COVID-19 response overtime, 3% salary increase, increase to health insurance, reduction of operational expenses, municipal per capita rate increase to \$13.40. Mr. Melmed noted that although the per capita rate is increasing some towns will see a reduction to their per capita due to the change in the populations. Discussion was held regarding Flu/COVID-19 fees and expenses, grant funding and expenses (expenses end when grants end). Mr. Melmed stated that he did not include the larger grants that we are waiting awarding for; ELC2 and FDA.

Following a brief discussion, motion was made by Mr. Soby, seconded by Ms. Coyle, to accept the Draft FY2023 Budget and establishment of public hearing for adoption. Vote was unanimous in favor.

b. Date for public hearing on FY2023

Motion was made by Ms. Coyle, seconded by Mr. Soby, to set a public hearing date of February 22, 2022 at 2PM for consideration of the Draft FY2023 Budget.

9. Public Remarks

There were no public remarks.

10. Adjournment

Following no further business to discuss, motion was made by Mr. Cox, seconded by Ms. Morris, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 2:30pm.