

BOARD MEMBERS
Andrew Tierney, Chairman
Stan Soby, Vice Chairman
Peter Hughes, Treasurer
Susan Bransfield
Rosemary Coyle
Emmett Lyman
Michael Maniscalco
Kate Morris



DIRECTOR of HEALTH
Don Mitchell, MPH RS

Colchester, East Haddam, East Hampton, Hebron, Marlborough, & Portland

**Board of Health
SPECIAL MEETING**

February 21, 2019, 2:00 PM

East Hampton Town Hall Meeting Room, 20 East High Street, East Hampton, CT.

Present: Andrew Tierney Emmett Lyman Kate Morris
 Stan Soby Susan Bransfield Peter Hughes (arrived 2:30pm)
 Mike Maniscalco (arrived 2:30pm)

Staff: Don Mitchell

1. Call to order

Chairman Tierney called this special meeting to order at 2:03 pm.

2. Public Hearing – 2019-2020 Chatham Health District Proposed Budget

No members of the public were present.

Mr. Mitchell discussed that there have been no changes other than the per capita for the towns is reduced to \$11.85 from the \$11.95 previously proposed. Mr. Mitchell noted that population rates changed to reflect 2017 numbers. Brief discussion was held.

Motion was made by Mr. Soby, seconded by Mr. Lyman, to close the public meeting. Vote was unanimous in favor.

3. Executive Session – Director of Health Position

Chairman Tierney suggested moving the executive session to the end of the meeting, and it was agreed upon.

Discussion ensued regarding being unable to vote on the budget due to the fact that it was not on the agenda for the special meeting. Consensus of the Board was to vote on the budget at the February 26th meeting at the Portland Library.

4. Set Dates for Director of Health Interviews

Discussion ensued regarding dates for interviews and times, as well as clarifying how each board member numbered the candidates.

It was decided that the first round of interviews will be on March 5th beginning at 1pm at the Hebron Town Hall. The panel will be made up of Rob Miller, who is the Director of Health for Eastern Highlands, Mr. Lyman, Mr. Maniscalco, and either Mr. Soby or Ms. Coyle. The top four

candidates will be called to be interviewed. In lieu of names, the Board numbered the candidates for privacy. The candidates to be interviewed will be numbers 1-4, based on the top four that were voted on by each member of the board.

The second round of interviews will take place on Tuesday March 12th beginning at 9:30. The entire Board will attempt to be present for the second round, and it will be held in either East Haddam or Colchester.

Discussion ensued regarding the interview questions. The Board asked for Mr. Mitchell to come up with some, and send them out to all the Board members prior to the next meeting. Mr. Mitchell requested the Board members to think about anything they might want asked.

It was suggested that the approval of interview questions be added to the agenda for the February 27th meeting.

It was decided not to have the executive session because it was not needed.

5. Adjournment

Motion was made by Ms. Bransfield, seconded by Ms. Morris, to adjourn. Vote was unanimous in favor, and the meeting adjourned at 2:40pm.