

**BOARD MEMBERS**  
*Andrew Tierney, Chairman*  
*Stan Soby, Chairman*  
*Peter Hughes, Treasurer*  
*Susan Bransfield*  
*Rosemary Coyle*  
*Emmett Lyman*  
*Michael Maniscalco*  
*Kate Morris*



**DIRECTOR of HEALTH**  
*Russell Melmed, MPH*

*Colchester, East Haddam, East Hampton, Hebron, Marlborough, & Portland*

**Board of Health**

**April 30, 2019, 1:00 PM**

**Colchester Town Hall, 127 Colchester Avenue, Colchester, CT.**

**Present:** Andrew Tierney                      Emmett Lyman                      Stan Soby (via telephone)  
                  Rosemary Coyle                      Susan Bransfield                      Peter Hughes

**Staff:**                      Russell Melmed

**1. Call to order**

Chairman Tierney called the meeting to order at 1:08 pm. Mr. Melmed was welcomed by the Board of Health as the new Director of Health.

**2. Public Remarks**

There were no public remarks.

**3. Communications**

Mr. Melmed presented the following communications:

- Notice of violation to 25 South Main Street Marlborough for nuisance conditions-partial compliance
- Notice of violation to 36 Skinner Street East Hampton for housing code violations
- Hearing for The Dublin for a failed re-inspection

**4. Director of Health Report**

**a. FOI request regarding failed food inspections**

Mr. Melmed stated that the District has been FOI'd by the Rivereast for all 2018 failed food establishment inspections and re-inspections. Information is currently being gathered. Hebron and Marlborough have already been sent. Concerns was express for District staff doing the publics research.

**b. SolAware contract signed – still looking for sponsors**

Mr. Melmed stated that six units have been secured, one for each town. Currently we are working with the towns to identify location for placement and are also still soliciting sponsors. Ms. Bransfield stated that Brownstone Exploration may be interested in a unit without sunscreen.

c. Hearing being scheduled for East Hampton FSE

Previously discussed.

d. Suzan Smith has left East Haddam EDC

Members of the Board commended the work that Suzan Smith had done for the community and how greatly missed she will be.

e. Staffing update

Mr. Melmed stated that Mr. Mitchell will now be free to conduct field work and will primary be covering East Hampton and East Haddam. Mr. Mitchell will still be available to assist Mr. Melmed as needed.

5. Cosmetology Regulation – Set Public Hearing

Mr. Melmed stated that the salon industry affected by the regulation have not yet been contacted and therefore recommended holding off on setting a public hearing.

**Following a brief discussion motion was made by Mr. Hughes, seconded by Ms. Coyle, to table setting a public hearing to the next meeting. Vote was unanimous in favor.**

6. Old Business

a. Salon regulation being distributed to businesses

Previously discussed.

b. Responses to survey distributed last month

Mr. Melmed requested that the Board follow up with results of the survey of health education related topics that the towns would like to see that Mr. Mitchell sent out last month. At this time there have been no responses received. It was requested that a follow up email be sent.

7. New Business

a. Appointment of auditor

**Motion was made by Mr. Hughes, seconded by Ms. Coyle, to appoint George Sinnamon as auditor. Vote was unanimous in favor.**

It was requested by the Board that the approved District Fee Schedule be sent out to the Board members.

8. Approval of March 26, 2019 meeting minutes

**Motion was made by Ms. Coyle, seconded by Mr. Hughes to approve the minutes of March 26, 2019 as written. Vote was unanimous in favor.**

9. Public Remarks

There were not public remarks.

10. Adjournment

**Following no further business to discuss motion was made by Mr. Lyman, seconded by Ms. Bransfield, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 1:36pm.**