

BOARD MEMBERS
Andrew Tierney, Chairman
Stan Soby, Vice Chairman
Peter Hughes, Treasurer
Susan Bransfield
Rosemary Coyle
Robert Smith
David Cox
Kate Morris



DIRECTOR of HEALTH
Russell Melmed, MPH

Colchester, East Haddam, East Hampton, Hebron, Marlborough, & Portland

Special Meeting-Board of Health
December 5, 2019, 1:00 PM
Conference Call

Present: Andrew Tierney David Cox Peter Hughes
 Stan Soby Susan Bransfield Rosemary Coyle
 Kate Morris

Others: Russell Melmed

1. Call to order

Chairman Tierney called the meeting to order at 1:00 pm.

2. Public Remarks

There were no public remarks.

3. New Business

a. Approval of changes to the job description for Chief Sanitarian.

Mr. Melmed discussed the posting for Chief Sanitarian which he said he would like to post as soon as possible. Steve Knauf will be stepping down no later than February. Mr. Melmed reviewed the qualifications that will be in the posting. Several board members requested wording changes, all of which Mr. Melmed agreed to.

Mr. Cox made a motion to approve the job description for Chief Sanitarian with the changes discussed. Motion was seconded by Ms. Coyle. Vote was unanimous in favor.

4. Public Remarks

There were no public remarks.

5. Adjournment

Chairman Tierney made a motion to adjourn, seconded by Ms. Bransfield, vote was unanimous in favor.