

**BOARD MEMBERS**  
*Andrew Tierney, Chairman*  
*Stan Soby, Vice Chairman*  
*Peter Hughes, Treasurer*  
*Susan Bransfield*  
*Rosemary Coyle*  
*Emmett Lyman*  
*Michael Maniscalco*  
*Kate Morris*



**DIRECTOR of HEALTH**  
*Russell Melmed, MPH*

*Colchester, East Haddam, East Hampton, Hebron, Marlborough, & Portland*

Board of Health Agenda  
May 28, 2019, 1:00 PM  
Municipal Office Complex 1, Moodus, CT.

Present: Andrew Tierney      Emmett Lyman      Michael Maniscalco  
          Stan Soby                 Peter Hughes (arrived 1:28)

Staff:                 Russell Melmed

1. Call to order

Chairman Tierney began the meeting at 1:12pm as informational only due to a lack of a quorum.

2. Public Remarks

There were no public remarks.

3. Communications

a. 25 S. Main St., Marlborough

Mr. Melmed commented that this has been an ongoing housing code issue. The executor for the property owner has been working to clean up the property and is almost in compliance.

b. 10 Sequonia Trl., East Hampton

Mr. Melmed stated that he had received a complaint from a neighbor regarding this property that had been vacant since a fire in January 2018. Mr. Melmed visited the site and determined there were no public health issues identified. Mr. Melmed did notify the building department of possible building and blight concerns.

c. FSE Hearing Notification

Mr. Melmed stated that a hearing has been scheduled for May 30<sup>th</sup> with a food establishment that failed a reinspect.

d. FOI request salon inspections received

Mr. Melmed stated that an FOI request was received from the Institute for Justice for salon inspections. Mr. Melmed replied to the request that the District did not have any inspections.

e. FOI request for food inspections completed

Mr. Melmed stated that all requested food inspections have been sent the Rivereast in response to the FOI.

Mr. Melmed stated that a hearing was held with a food establishment in East Hampton. A corrective action plan was drafted. The establishment has been making a good faith effort to comply and Mr. Melmed has granted a two week extension.

4. Director of Health Report

a. Seasonal workload increases

Mr. Melmed noted that we are in our busy season with workload increase and vacations. Mr. Melmed and Mr. Knauf have been working together to manage scheduling.

b. Staffing update – Sanitarian job posted

Mr. Melmed stated Melissa Pierce has submitted her resignation. The position has been posted.

c. SolAware deployment and sponsorship

Mr. Melmed stated that sites have been identified in each town for the units; East Hampton-Sears Park, Portland-Town Green, Marlborough-Blish Park, Colchester-Rec Plex, Hebron-Burn Hill Park then Gilead School, and East Haddam-Senior Center then Elementary School.

d. School-level vaccination data released

Mr. Melmed stated that DPH release dated for coverage levels for each elementary schools kindergarten in CT. Three schools in the District fell just below 95%.

e. “Things you should know” presentation in East Haddam

Liz Davidson will be presenting with Jim Ventress tomorrow evening. The presentation was widely advertised. Based on attendance, more presentation may be scheduled.

f. 6-week Diabetes Self-Management Program in Marlborough

Mr. Melmed stated that we are trying to schedule a program in Marlborough. There are currently five people registered, eight are required. The program has been open up to the other towns in hope to meet the minimum requirement.

g. Tick and Summer Safety presentation in East Hampton

Nancy McAuliffe will be presenting to the East Hampton municipal employees this week. There are 25 people signed up.

Mr. Melmed stated that he will be meeting with East Hampton Parks & Rec Director, Mr. Maniscalco and Mr. Mitchell to discuss sample procedures for Lake Pocotopaug algae testing.

*Mr. Hughes arrived at 1:28pm.*

Chairman Tierney called the meeting to order at 1:28pm.

h. Blood Pressure clinics ongoing in all towns

Vickie Han has been doing conducting clinics in East Hampton, East Haddam, Portland, and Marlborough. Mr. Melmed stated that he has attended a clinic. Ms. Han documents blood pressures, has identified some blood pressure emergencies, and has directed individuals to the ED with her concerns of high blood pressures.

i. Mosquito control for complaints

Mr. Melmed stated that he contacted the Madison DEEP office knowing that they had received a grant that funded mosquito dunks a few years ago. Mr. Melmed was able to acquire three cases and will be using them on the various complaints received for stagnant water in pools and ponds when there are concerns for mosquito breeding.

5. Old Business

a. Draft salon regulation distributed to businesses, meeting held

Mr. Melmed stated that a meeting was held. Ideas were exchanged, feedback received.

b. Responses to survey distributed last month

Mr. Melmed stated that a survey was distributed with the intent to identify health education topics individuals would be interested in. To date there have been no responses received. It was requested that members try to distribute the survey to town staff and residents for feedback.

6. New Business

a. ICMA Administrator resolution

Mr. Melmed stated there was a question of whether there would be a conflict of interest to identify the title of "Director of Health" as the plan coordinator if that person is also contributing to the plan. Clarification was received by the ICMA representative that this would not be a conflict.

**Motion was made by Mr. Hughes, seconded by Mr. Maniscalco, to authorize as drafted a resolution for the title of "Director of Health" as the ICMA administrator. Vote was unanimous in favor.**

b. Set salon regulation public meeting

**Motion was made by Mr. Hughes, seconded by Mr. Soby, to set a public hearing for June 25, 2019 at 1pm at the East Haddam Town Hall for consideration of adopting the proposed Cosmetology Regulation as amended with feedback from the meeting held. Vote was unanimous in favor.**

7. Approval of April 30, 2019 meeting minutes

**Motion was made by Mr. Soby, seconded by Mr. Maniscalco, to approve the minutes of April 30, 2019 as written. Vote was unanimous in favor.**

8. Public Remarks

There were no public remarks.

9. Adjournment

**Following no further business to discuss a motion was made by Mr. Soby, seconded by Mr. Maniscalco, to adjourn the meeting. Meeting adjourned at 1:40 pm.**