

5. Emergency Response Planning Update

-Staff Compensation for Clinic

Staff compensation was not discussed.

Mr. King stated that we have received approximately \$74,000 for the administration of the H1N1 vaccine. The State has stated that there are additional funds available. The District will be compiling a budget to submit to qualify for the funds. EMD's have been asked to determine and submit all clinic expense that may have gone over budget to support the clinics.

Mr. Kramer updated the Board on the TAR status. Mr. Kramer stated that we still must identify individuals to support the ICS chart "three deep". The backup plan would be to utilize East Hampton High School. A security agreement needs to be established with police departments. Mr. Kramer and Mr. King discussed establishing MOU's with area group homes, convalescent homes, larger employers, etc to plan for dispensing of medications.

Mr. Kramer acknowledged the cooperation of the EMD's, volunteers and thanked the Board for their support, noting the success of all the clinics that have been held.

Mr. King stated that he is awaiting signed copies of the Public Health Coordinator contract from Haddam, East Haddam and Hebron.

6. Director of Health Report

-Food Service Inspection Report

Mr. King stated that 58 inspections were scheduled with 47 completed – 81%.

7. 2008-2009 District Audit

Mr. King noted that the audit was distributed last month. Discussion was held regarding the recommendations; payroll duties should be segregated, supporting documentation of permits reconciled be provided to the Health District along with spreadsheets and collections, receipts provided to the member towns when collections are received, the District should reconcile the payments received (cash vs check).

Mr. King suggested that the Policy Committee meet and discuss the issues for recommendations.

8. New District Member Town(s) Discussion

Mr. King stated that there was no update. Colchester is looking at four options; Chatham, Ledgelight, Uncas and establishing a new seven member town district.

A brief discussion was held regarding the start up costs, benefits and pros and cons with incorporation of additional towns.

9. Public Access to Web-based System

Mr. King stated that in regard Garrison, we are at the point of determining information to be available to the public (reports on line).

Mr. King stated that Town Clerks are looking at establishing fees for a subscriber based system. Town Clerks historically generated their revenue by individuals coming into the town halls requesting paper copies. Mr. King stated the Town Clerks are currently discussing this particular issue due to the vast amounts of information that they have accessible electronically now.

Discussion was held regarding the public's right to access, FOI, possible abuse of the system. The consensus of the Board is to delay on making a decision regarding reports on line and allow the sanitarians time to work with the system.

10. Restaurant Rating

Ms. McAuliffe presented the Board with a food establishment rating system that will provide the public with safety, cleanliness and food handling practices of each establishment during the time of inspection.

Discussion was held regarding failures, what constitutes closure and the Board expressed concern regarding liability. Mr. King stated that the proposed rating system will continue to be investigated and reviewed and will be forwarded to the District attorney and to the State for review and comment.

11. Old Business -Fees

Mr. King stated that he has received concern from some contractors regarding the recently approved fees. Mr. King presented a proposed alternative, increasing all fees as opposed to the five that were increased. The Board briefly discussed issues and requested to revisit the discussion at the next meeting.

12. New Business

There was no New Business to discuss.

13. Adjournment

Following no further discussion, motion was made by Ms. Bransfield, seconded by Mr. Dean, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 11:06am.

Submitted by,

Thad King, Director of Health