

# CHATHAM HEALTH DISTRICT

*Serving the Towns of East Haddam, East Hampton, Haddam, Hebron, Marlborough & Portland*

## BOARD MEMBERS

Susan Bransfield, *Chairman*  
Peter Hughes, *Vice Chairman*  
Mark Walter, *Treasurer*  
Howard Dean  
Kate Morris  
Candace Casale  
Jared Clark

## DISTRICT HEALTH DIRECTOR

Thad D. King, *MPH, RS*

May 26, 2009

9:00 AM

Chatham Health District Conference Room (240 Middletown Avenue, East Hampton)

Present: Peter Hughes Mark Walter Candace Casale  
Kate Morris

Absent: Susan Bransfield Howard Dean Jared Clark

Other: Thad King

### 1. Call to Order

Vice-chairman Hughes called the meeting to order at 9:32am.

### 2. Approval of Minutes

Consensus of the members present was to table the approval of the minutes of the March and April minutes to the next meeting.

### 3. Public Remarks

There were no members of the public present.

### 4. Emergency Response Planning Update

#### -Novel H1N1 Flu Update

Mr. King commented on the limited amount of information being communicated to the local directors of health by the state Epidemiology section.

Mr. King discussed the vaccine development and the problematic issues with distribution of the vaccine for this strain of influenza.

Mr. King sent information to the schools in the beginning of the month with instructions on Influenza-Like Illness Tracking. Mr. King has also been sending the CDC updates to the schools as well. Mr. Hughes suggested that the information be forwarded to the day care centers also.

### 5. Communications

Mr. King noted receipt of a letter from Wesleyan University thanking Don Mitchell for his services during a project related to Jobs Pond in Portland.

Mr. King noted that orders were issued to; 54 Waterview Circle East Hampton for housing issues (currently being appealed to the State) and Marlborough Pizza Marlborough for sewage outbreak.

Mr. King noted the receipt and compliance to an FOI request of Keith Wentworth.

Mr. King noted a discussion meeting held with Mr. Michael Harris regarding the District's review process of subdivision applications.

Mr. King stated that CADH held a press conference in the beginning of May discussing the effects of the Governors proposed budget. There is a coverage link on CTN.

Mr. King noted receipt of a letter from Bill Black, First Selectman of Marlborough, dated May 7<sup>th</sup> regarding the Marlborough sewers and septic tank abandonment. To be discussed further in the meeting.

6. Director of Health Report  
-Food Service Inspections

Mr. King stated that 47 of 48 April food service inspections were completed, the one facility has been closed. Mr. King noted that it was difficult to report on the current month due to schedules and unavailability of the sanitarians to obtain the most up to date report, he would begin reporting on the month prior to allow the entire month to be reported.

We have been receiving applications for Haddam food establishments. The sanitarians have been delivering applications upon inspection as well as providing education on the process.

-Wastewater Regulation Update

Postcards have been sent out to property owners in East Hampton and Hebron where systems where either repaired or installed during January 2000 - December 2004. Approximately 65 phone calls have been received in response to the mailings. Eight applications for renewals have been received. The pumpers have begun sending in pumping reports. The District will spread out the mailings in the future and a press release will be published in the local papers. Marlborough and Portland will be the next to be sent postcards.

The East Haddam Lakes Associations have requested Mr. King attend the next meeting of August 1<sup>st</sup> to discuss the regulation.

Mr. King stated that the State Health Department has conducted another review of the regulation, by another attorney, and have stated that the regulation requires a change in language regarding enforcement and seeking impositions of civil penalties. Mr. King notified the Board of the recommendation to remove the language from the regulation.

Mr. King discussed promoting the first applicant to apply and to be issued their permit to discharge renewal. Mr. King has discussed with COWRA the possibility of "awarding" a free pump out.

7. Marlborough Sewer Policy

Mr. King discussed key points in a May 21<sup>st</sup> response to Mr. Black's letter of May 7<sup>th</sup> regarding the Marlborough sewer options. Mr. King discussed permit fees, abandonment wording in regard to the Public Health Code, hollow leaching structures, requirement of sewer line inspections when 75 feet from a well and food service establishment requirements to comply with Fats, Oils and Greases regulation prior to connection. Brief discussion was held regarding process for abandonment and the additional cost to the property owner. The consensus of the

Board was to change the language from abandonment to discontinue use. Mr. King would circulate the policy to the Board for review.

8. Farmers Markets

Mr. King discussed the increasingly popular farmer market events. The District currently has markets scheduled for Portland, East Hampton, Haddam and Hebron. Mr. King noted the recently published Guide to Farmers Markets. Discussion was held regarding the Districts fees and wording for permitting temporary events (requiring the re-permitting every 15 days) or using the seasonal language for permitting these events (50% of the cost for Class I-IV). The District would be using the seasonal permitting.

Mr. King noted that Ms. McAuliffe has proposed a policy for required training of Class III & IV temporary events. The requirement is to either have a Qualified Food Operator or attend a training presented by the District prior to the event. Ms. McAuliffe would be notifying the contact persons of each temporary event of the requirement for training.

9. Old Business

Mr. Walter questioned his duties as Treasurer.

-Private Drinking Water

Mr. King stated that there was no update.

-Badges

The badge machine is working again. Templates need to be recreated and badges can begin to be made.

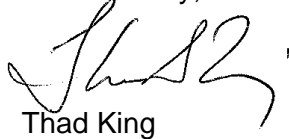
10. New Business

There was no new business to discuss.

11. Adjournment

Following no further business, motion was made by Mr. Walter, seconded by Ms. Morris, to adjourn the meeting. Vote was unanimous in favor. Meeting adjourned at 11:00am.

Submitted by,



Thad King

*Approve by the Board of Health at the June 30, 2009 meeting.*