

CHATHAM HEALTH DISTRICT

Serving the Towns of East Haddam, East Hampton, Haddam, Hebron, Marlborough & Portland

BOARD MEMBERS

Susan Bransfield, *Chairman*
Peter Hughes, *Vice Chairman*
Mark Walter, *Treasurer*
Howard Dean
Candace Casale
Jared Clark

DISTRICT HEALTH DIRECTOR

Thad D. King, *MPH, RS*

March 31, 2009

9:00 AM

Chatham Health District Conference Room (240 Middletown Avenue, East Hampton)

Present:	Susan Bransfield Kate Morris	Peter Hughes Howard Dean	Mark Walter
Absent:	Candace Casale	Jared Clark	
Other:	Thad King	Jeffery Okeefe	

1. Call to Order

Chairman Bransfield called the meeting to order at 9:04am. Chairman Bransfield welcomed Jeff Okeefe, East Hampton Town Manager to the meeting.

2. Approval of Minutes

Approval of minutes is tabled to the next meeting.

3. Public Remarks

There were no members of the public present.

4. Emergency Response Planning Update

Mr. King stated that MOU's are being signed. Mr. King stated that Mr. Kramer did meet with some key members of Marlborough. The meeting was very well received.

Mr. Walter arrived at 9:09am.

Mr. King stated the District is currently working on the TAR elements for receiving SNS supplies. The District needs to update its plan in order to score of 80 or higher by August.

Mr. King will be meeting with Hebron schools regarding their Pan Flu plan. Hebron is the only school system that is actively working on a plan with District involvement. Mr. King anticipates the scheduling of a table top exercise to test the plan. Mr. King stated that this exercise will qualify as one of the deliverables for the Public Health Preparedness contract. Mr. Hughes suggested sending out Hebron's final plan to the other towns as a template.

Mr. King stated that one meeting of the Emergency Planning Committee (Mr. King proposes that this be Emergency Management Directors and/or Fire Chiefs) needs to be held prior to August 8th. This meeting is to review the District's Emergency Operations plan and propose any

changes. Mr. Kramer will be notifying the committee of this meeting. Mr. Kramer requested individual names and contact information for the contact person for this committee.

Mr. King stated the description for the \$6000 grants for the Portland and Hebron clinic sites has not been sent out yet. However, they will be similar to the requirements of last year. The revised contract has just been received. Mr. King requested that Portland and Hebron provide a list of "strongest needs" for the clinics.

5. Communications

Mr. King stated that the Governor originally proposed a 44% budget cut for public health. CADH response to the Appropriations Committee is an alternative 8-10% per capita cut (\$2.08 to \$1.85). Mr. King also stated that CADH did not support the Regional language in the bill. Mr. King stated that CADH is looking for support from the Board to endorse the recommended alternative. The Board expressed concern for any health department losing out on funding. Mr. King suggested speaking to Representatives on the Appropriation Committee directly.

Mr. King noted that a meeting is being held at the Riverhouse in Haddam for residents in the Tylerville area regarding the water issues. DEP, DPH, Town representatives and the Chatham Health District will be on hand to answer questions and address concerns of the public.

Mr. King noted receipt of the revised Public Health Preparedness grant.

Mr. King has issued orders to Powerhouse Road in East Haddam for excessive garbage/debris and 93 Great Hill Pond Road in Portland for septic system failure.

Mr. King sent a notice to an East Hampton residence regarding the keeping of pigs. Pigs must be kept 300 feet from any residence other than the keeper.

The Wastewater Regulation is up and running. Notices will be sent out to residents directing them to the website for additional information.

6. Director of Health Report -Food Service Inspections

Mr. King noted that 22 out of 38 inspections were completed and 19 temporary events were inspected. The Board expressed dissatisfaction with the percentage of inspections completed. Re-emphasizing that food service should be a priority. Discussion was held regarding the number of inspections completed and revising the regulation to allow for enforcement of training conducted. Mr. King also noted that the District is no longer contracting out food service inspectors.

7. Marlborough Sewer Inspections

Discussion was held regarding a policy for connection to sewers and of onsite septic systems abandonment. There are approximately 185-200 systems in Marlborough that will be affected. Mr. King will establish a policy for next meeting and a public hearing will be set.

8. Non-profit Temporary Events

Discussion was held regarding fees for temporary events for non-profit organizations. Mr. King discussed an event that would be taking place for the Haddam library. Vendors would be donating all profits to the library as well as all food and employees are volunteering to work. Mr. King noted that there are only a couple of establishments currently in compliance with the District's licensing regulation despite being notified of the regulation and meetings being held on two different occasions for restaurant owners to have questions answered.

Motion was made by Mr. Hughes, seconded by Mr. Dean, for the Director of Health to express concern to the Town that the establishments are not complying with the District regulation. Vote was unanimous in favor.

9. Old Business
-Private Drinking Water

Mr. King stated that he would be emailing out to the Board Sighting Requirements for wells, General Statutes, Well Drillers Codes and Public Health Code sections regarding wells and well maintenance.

10. New Business

Mr. Walter stated that there was an issue in East Haddam where Liz Davidson had contacted Jeff Catlett to check on work being done. The work did not require any permitting. However, the contractor was reluctant to speak to Jeff and placed a complaint with Mr. Walter because Jeff did not have any identification stating that he was with the District. Mr. King stated that we are working on getting our Id system back up and running.

11. Adjournment

Following no further discussion, motion was made by Mr. Dean to adjourn, seconded by Ms. Morris. Vote was unanimous in favor. Meeting adjourned at 11:06am.

Submitted by,



Thad King

Approve by the Board of Health at the June 30, 2009 meeting.